

**ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND
POSITION DESCRIPTION**

POSITION TITLE: CARPENTER

POSITION LOCATION: ASDB

POSITION REPORTS TO: Loss Prevention/Facilities Manager

POSITION SUPERVISES: None

MINIMUM QUALIFICATIONS: Four years of skilled carpentry and facility maintenance experience.

PREFERRED QUALIFICATIONS: Six years skilled carpentry experience in maintaining roofs and locksmithing.

MAJOR DUTIES AND RESPONSIBILITIES: Perform skilled duties in the carpentry, maintenance, installation, repair, restoration, remodeling and inspection of facilities and equipment. Under minimal supervision, responsible for skilled work such as build, restore and maintain wooden floors, doors, partitions, windows, roofs; repairs tables, shelves, benches, desk and chairs. Operates various types of power and handsaws, planers, lathes, joiners, shapers, drills and sanders. Performs minor locksmithing duties. Inspects and patches roofs. Keeps records of work performed and materials used. Makes material and labor estimates. Selects and orders materials.

KNOWLEDGE, SKILLS AND ABILITIES:

Excellent knowledge of the tools, methods and practices of building construction and maintenance; ability to work from blueprints, sketches, schematics and verbal instructions; must be able to safely lift 65 pounds.

SPECIAL CONDITIONS/REQUIREMENTS: Must utilize appropriate personal protective equipment as required, must pass sign language class at end of one year of employment.

PAY PLAN: <u>Classified</u>	GRADE: <u>10</u>	FLSA: <u>Non-Exempt</u>	DATE: <u>Revised: 7/2006</u>
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